### **CORE COURSES**



## THE ART OF SERVICE: ELEVATING COSTUMER EXPERIENCE

**Duration: 30h - Full or Part Time** 

Fee: 25,000VT

Deliver the kind of customer service people can't stop talking about. Wow your guests, handle challenges like a champ, and be the reason they keep coming back for more.

#### LEAD & SUCCEED: SMALL BUSINESS WORKSHOP SERIES

**Duration: 30h - Full or Part Time** 

Fee: 30,000VT

Turn that side hustle into a legit business you're proud of. Learn to manage your money, stay compliant, and market like a boss while keeping things simple and stress-free.

### CONFIDENT LEADERSHIP: SKILLS FOR NEW SUPERVISORS

**Duration: 30h - Full or Part Time** 

Fee: 28,000VT

Step into leadership without the panic sweat. Learn how to manage people, set clear expectations, and actually enjoy being the boss. No theory overload — just practical skills you can use right away.

## TRAIN THE TRAINER: HOW TO FACILITATE & COACH OTHERS

**Duration: 30h - Full or Part Time** 

Fee: 35,000VT

Running workshops or mentoring others? Learn how to teach in a way that sticks, inspire your group, and keep everyone actually engaged the whole time.

#### BEGINNER IT SKILLS: DIGITAL POWER-UP FOR THE WORKPLACE

**Duration: 30h - Full or Part Time** 

Fee: 25,000VT per Series (Choose one or complete all)

Series 1: Microsoft Word

• Series 2: Microsoft Excel

• Series 3: Google Suite + PowerPoint + Cloud Tools

From zero to digital hero! Build real-world computer skills — even if you're sharing devices or battling dodgy Wi-Fi. Perfect for job seekers, admin legends, and business owners who want to boss the tech game in Vanuatu.

#### FINANCIAL FITNESS FOR ENTREPRENEURS

**Duration: 30h - Full or Part Time** 

Fee: 28,000VT

Stop wondering where your money went. Learn to track it, plan it, and grow it — even if your business mostly runs on cash and a little bit of chaos.

#### BAR & WAITRESSING BASICS: GET JOB-READY FOR HOSPITALITY

**Duration: 30h - Full or Part Time** 

Fee: 26,000VT

Everything you need to land your first hospitality job. From setting tables to handling tricky customers, get the skills and confidence to shine on your first day.

## **ENGLISH MADE EASY: SPEAK**WITHOUT STRESS

Duration: 3 Months (2 times a week, 2h a day) Fee: 15.000VT per month

No boring grammar drills here! Learn real English you can actually use at work and in life while having fun and building confidence.

### **IMPACT WORKSHOPS**



## INTERVIEW & HIRING ESSENTIALS: WIN THE ROLE OR FIND THE RIGHT FIT

**Duration: 1 Day (6h)** 

Fee: 5,000VT

Whether you're applying for a job or hiring someone amazing, this workshop helps you master the interview game so everyone walks away happy.

### CREATING YOUR DIGITAL MARKETING TOOLKIT

Duration: 2 Days (6h a day / 12h)

Fee: 10,000VT

Grow your brand online with smart, simple strategies that work. Learn how to post like a pro and actually make sales without feeling spammy.

## TALK LIKE A PRO: EFFECTIVE BUSINESS COMMUNICATION

**Duration: 1 Day (6h)** 

Fee: 5,000VT

Speak, write, and present like a total boss. Build the confidence to get your ideas heard and understood — without mumbling or awkward silences.

# SUPERVISOR ESSENTIALS: YOUR TEAM, YOUR RULES

Duration: 1 Day (6h)

Fee: 5,000VT

The must-know skills for leading a team like a pro — no stress, no drama, just results.

### TIME MANAGEMENT & PRODUCTIVITY MASTERCLASS

**Duration: 1 Day (6h)** 

Fee: 5,000VT

Work smarter, not harder. Learn to balance work, family, and life without feeling overwhelmed or burnt out.

#### SALE WITHOUT BEING WEIRD: STRENGTHEN YOUR MARKETING

**Duration: 1 Day (6h)** 

Fee: 5,000VT

Sell your products or services in a natural, fun way. Build trust, close deals, and grow your business — minus the pushy vibes.

### SMART PROJECT MANAGEMENT: FROM PLAN TO SUCCESS

**Duration: 1 Day (6h)** 

Fee: 5,000VT

Take projects from "OMG, what now?!" to "Done and dusted!" with easy planning and smooth execution every time.

#### **HOSPITALITY 101: GUESTS GO WOW**

**Duration: 1 Day (6h)** 

Fee: 6,000VT

Learn how to make guests feel like royalty with simple but powerful hospitality skills that create unforgettable experiences.

#### **TRAINER MAGIC: KEEP THEM HOOKED**

**Duration: 1 Day (6h)** 

Fee: 6,000VT

Discover how to grab attention and keep people engaged from start to finish — no yawns allowed!

## CHANGE MANAGEMENT & RESILIENCE BUILDING

**Duration: 1 Day (6h)** 

Fee: 5,000VT

Learn to roll with life's curveballs and help others adapt too. Change doesn't have to be scary — you've got this!

### **IMPACT WORKSHOPS**



### CREATIVE THINKING FOR EVERYDAY INNOVATION

**Duration: 1 Day (6h)** 

Fee: 5,000VT

Unlock your creativity and come up with solutions that make a difference for your work, business, or community.

## TOUR GUIDING & STORYTELLING: MAKE IT EPIC

**Duration: 1 Day (6h)** 

Fee: 5,000VT

Turn your tours into unforgettable adventures with stories that bring every place to life.

### YOUTH POWER-UP: SKILLS FOR WORK & LIFE

**Duration: 1 Day (6h)** 

Fee: 5,000VT

Teamwork, problem-solving, time management — all the skills every young person needs to thrive at work and beyond.

### DISC UNLOCKED: THE PEOPLE POWER PLAYBOOK

**Duration: 1 Day (6h)** 

Fee: 5,000VT

Understand how you and others tick so you can work together better and avoid the "What were they thinking?!" moments.

### SMART MONEY FOR SEASONAL WORKERS

**Duration: 1 Day (6h)** 

Fee: 5,000VT

Turn all that hard-earned cash into future success. Learn to save, budget, and plan like a pro.

### PATHWAYS FOR WORK: YOUR COMEBACK PLAN

**Duration: 1 Day (6h)** 

Fee: 5,000VT

Dust off your skills, rebuild your confidence, and get ready to land the job you've been dreaming of.

#### **EVENING SESSIONS & PUBLIC EVENTS**



#### **EVENING SESSIONS**

**Duration: 6PM TO 8PM (2h)** 

Fee: 2,000VT

#### **BOSS YOUR BOOKINGS: OTA ESSENTIALS**

Manage reservations like a total pro and keep those 5-star reviews rolling in. Learn the tricks to make your booking system smooth, simple, and stress-free.

#### **SOCIAL MEDIA PILLS**

Your monthly hit of social media magic! Quick, powerful tips to boost your online presence, grow followers, and make your brand totally shine.

## BODY LANGUAGE: COMMUNICATE WITHOUT WORDS

Speak volumes without saying a single word. Master body language to boost confidence, own every room, and leave a lasting impression every time.

# LLN - LEARNING PATHWAY: GROW YOUR SKILLS

Build the basics, unlock the big stuff. From numbers to words, this pathway gives you the tools to tackle training, nail your job, and rock everyday challenges.

## LANGUAGE EXCHANGE: PRACTICE & SPEAK CONFIDENTLY

Speak with confidence and style! Fun, hands-on sessions to practice English, French, or Chinese — perfect for learning, laughing, and leveling up.

## SALES & UPSALES SKILLS: CLOSE WITH CONFIDENCE

Sell more and stress less. Master simple, effective ways to sell and upsell so everyone walks away feeling like a winner.

#### **TEAM BUILDING: RUN SESSIONS THAT WORK**

From icebreakers to breakthroughs. Learn to design, lead, and debrief activities that actually work — boosting collaboration, engagement, and real results.

### BUDGETING LIKE A BOSS: TAKE CONTROL OF YOUR OWN MONEY

Take control of your money, your future, and your choices. Learn simple, smart strategies to save, budget, and spend wisely while reaching your goals

#### **PUBLIC EVENTS**

Duration: 6PM TO 8PM (2h)

Fee: 2,000VT

#### **PUBLIC SPEAKING (ADULTS SESSION)**

Talk big and shine bigger! Build confidence and master the skills to communicate clearly, captivate audiences, and get your message heard loud and proud

#### **PUBLIC SPEAKING (YOUTH SESSION)**

Find your voice and own the stage. Fun, supportive sessions to practice speaking clearly, sharing ideas, and feeling confident in any situation.

# THE GROWTH HUB: NETWORKING THAT ACTUALLY WORKS

Networking that's actually fun and useful! Meet other go-getters, swap ideas, and get the connections you need to grow and glow.

#### FINANCIAL EMPOWERMENT FOR WOMEN

Level up your wallet and your tribe. Learn smart money strategies while connecting with other women who truly get it and support your journey.

#### **BOOT CAMPS**



These boot camps are taking place at Le Life Resort, North Efate.

For more information about the location, visit <a href="https://www.leliferesort.com">www.leliferesort.com</a>

#### **BUSSINESS BOOT CAMP**

**Duration: 3 Full Days** 

Fee: All-inclusive (training, meals & accommodation) — Starting from 48,000 VT

Take your business to the next level with three days of focused, practical training. This boot camp is designed to give small business owners and entrepreneurs the confidence and skills to grow stronger foundations and make smarter decisions.

Across the program, you'll learn how to:

- Manage finances and cash flow effectively
- Boost visibility through marketing and promotion
- Understand compliance requirements to avoid costly mistakes
- Build systems and processes that save time and stress

Whether you're turning a side hustle into something bigger or strengthening an existing business, you'll leave with a clear action plan and practical strategies you can put into practice immediately.

#### **AGRICULTURE & FOOD BOOT CAMP**

**Duration: 3 Full Days** 

Fee: All-inclusive (training, meals & accommodation) — Starting from 48,000 VT

Grow smarter and farm better with this hands-on, future-focused program. Designed for farmers, producers, and agri-entrepreneurs, this boot camp gives you the knowledge and skills to turn your ideas and products into sustainable income streams.

Over three days, you'll dive into:

- · Value-added products: how to create goods that stand out and increase profit
- Farm to market: strategies to connect with customers and sell successfully
- Climate-smart farming: practical techniques to adapt, stay resilient, and protect your future

This boot camp combines practical training, expert advice, and peer learning to help you build resilience, improve productivity, and open up new opportunities in agriculture and food production.